



CHAMPLAIN COLLEGE

EDUCATION & HUMAN STUDIES DIVISION COMMUNITY SERVICE REQUIREMENT WAIVER

The community service requirement, met through enrollment in SOC 295 Community Service, may be waived if certain conditions are met.

1. Requests must be submitted by mid-semester of the semester before the student would be registered for the **Community Service course**. If the waiver request is denied, you will be able to register for the course in your next semester.
2. Community Service: 1.) must have been performed in the last two years and totaling a minimum of 45 hours OR 2.) must be a demonstrable, sustained service history. Prior Champlain College internship in non-profits, government, schools and businesses within their socially responsible missions are eligible for consideration.
3. You must submit an account of the facts about the service you performed, the role and responsibilities you held in the organization, the dates the service was performed and the time you spent volunteering. Include in that report the name, address and phone number of the person who supervised your work. You may be asked to obtain written verification of your service from the appropriate third party.
4. You must also submit a brief paper that addresses several areas.
 - ◆ Explain in detail the nature of the service you performed and who the recipients of your efforts were.
 - ◆ What skills and talents did you contribute to clients or to the organization? How did your knowledge and skills expand? In what ways did you change?
 - ◆ How did clients or the organization benefit from your efforts?
 - ◆ Explain why volunteers are needed in the situation. What social or financial conditions prevail that this non-profit agency necessary? How is this likely to change in the future, if at all?
 - ◆ What are your views about the importance of community service and social responsibility for citizens and businesses?
5. Documentation about the service performed and the paper should be submitted to:

Harrison Heidel
Division of Education & Human Studies
hheidel@champlain.edu
Please address the Subject as: SOC 295