

## MAJOR-RELATED INTERVIEW QUESTIONS

### Accounting

- How would you make clients feel comfortable and trust you as you begin to examine their finances—an often sensitive issue?
- Have you completed an internship, community service, or any accounting volunteer work, including tutoring?
- How do you feel about working 60-80 hour weeks for four months?
- How are your writing skills? Have you taken business writing?
- Tell me about your experience working with the public.

### Multimedia and Graphic Design

- Provide me with examples or samples of your keen eye for detail and your desire for excellence.
- How are you with meeting deadlines?
- This is a fast-paced, deadline driven service industry. How can you demonstrate experience or understanding of this environment and how you remain calm under pressure?
- This is a likely scenario: A client calls on Friday afternoon and wants to change the design you've spent weeks working on. It is due to press on Monday. Your response?
- How will you diplomatically convince the client that his/her design is not workable?
- Do you have a portfolio you could leave with me?

### Computer Information Systems

- Depending on major: ask about knowledge of operating systems, programming languages, experience with software, hardware, installations, and/or network issues.
- How will you communicate with users who are laymen, maybe even first-time users? In other words, can you demonstrate excellent communication skills so that they understand your instructions?
- Describe a technical problem/programming glitch/network crisis you resolved or learned from.
- A manager at ABC Company said that team orientation is the most important quality a technical person can have. How have you demonstrated this in your history?
- What are your interests outside of the technical realm?
- Do you have a portfolio or can you provide a list of web sites you've created?
- Describe a time when you've worked independently on a project under the constraint of a deadline.
- Describe a team project you have participated in. What was your role on the team?
- On a scale of 1 to 5 (1 low/5 high), please rate your skill level using html.

### Liberal Studies

- Describe your most rewarding college experience.
- What do you think it takes to be successful in an organization like ours?
- What qualifications do you have that make you think you will be successful in this career?
- On a scale of 1 to 5 (1 low/5 high), rate your writing skills.

### Elementary Education

- What is your philosophy of teaching?
- If students are having difficulty learning a skill or concept, what do you do?
- What techniques would you use to keep students actively involved and motivated during a lesson?
- What coursework have you taken that you feel has made you an especially competent teacher?
- What do you know about our school district and why do you want to work here?
- How would you handle a student who continually “acted up” in your class?

### Social Services

- How do you remain calm in a crisis situation?

- Tell me about a difficult consumer you've worked with and how you handled it.
- What qualities do you think it is most important for someone in this field to possess?
- Describe the types of consumers you have worked. What did you like best? Least?
- What are the underlying principles of Champlain College's Social Work program?

### **Radiography**

- Tell me about one of your clinical rotations and what do you feel was the most important thing you learned from it.
- Have you ever been faced with a work-related emergency or crisis, and how did you deal with it?
- How do you handle difficult patients?
- What do you feel is the most important quality for a Radiological Technologist (or Respiratory Therapist) to have?

### **Criminal Justice**

- What do you do outside of what is required for class to keep informed about current criminal justice issues?
- Describe the qualities of a good police officer (or detective or federal agent).
- Define community-based policing.
- Scenario: You are the officer on duty and you notice a speeding car in a 25 mph zone. You signal the car to pull over and when approaching, you recognize the driver as a good friend. What do you do?

### **Public Relations and Media Communications/Marketing**

- Describe a creative public relations or marketing campaign you've come across.
- Tell me about a group project you were assigned in your public relations or marketing class.
- How do you help define a brand and work it into the organizational fabric?
- Describe your knowledge level dealing with certain media (print, radio, web, performance events).
- What are some techniques you might use to evaluate the effectiveness of a public relations or marketing campaign?
- What do you see as the challenges we face that relate to public relations or marketing?
- What experience have you had managing a budget for a public relations or marketing initiative?

### **Hospitality Industry Management (Hotel-Restaurant Management and Tourism and Event Management)**

- Describe a time when you provided four-star customer service.
- Tell me about a time when you used effective communication skills to turn a negative encounter with a guest into a positive one.
- Define upselling.
- Describe ways we can partner with other organizations in our area to convince guests to stay another night.
- What criteria would you use to evaluate the success of an event you've helped plan?
- What type of training have you had with regard to the financial aspects of the Hospitality Industry (for example, cost control issues, reading a profit-and-loss statement, managing inventory)?

### **Business/Management**

- What is your management philosophy?
- Describe to me a recent marketing campaign you liked and why.
- Would you invest stock in our company right now? Explain.
- Explain how you have had to apply your quantitative abilities in a real-world situation.
- Is the client always right?