

**GARNISHMENTS
THE PEOPLE CENTER**

POLICY STATEMENT

The College may be required by law to accept legal garnishments and tax levies against the wages of an employee. When a legal garnishment is placed against an employee's wages, deductions will be made immediately as directed.

The above is a summary only. Always refer to the applicable plan documents, policies or guides before making final decisions. The People Center's policies and procedures are updated on an as-needed basis. As such, the College reserves the right to alter, amend or suspend the terms of this policy at its sole discretion; please refer to the policies posted on The People Center intranet site for the most current version. This policy does not constitute an employment contract.

