Year at a Glance

• People entered Miller Information Commons over 151,000 times
  o 2nd and Ground floor tower rooms were enhanced
  o Writing and Math/Accounting labs relocated elsewhere

• Online journal and e-book use continued to increase:
  o Over 87,000 articles downloaded
  o Over 568,000 e-book chapters or sections downloaded

• LibGuides were used 9,000 times

• Streaming videos were viewed over 2,000 times

• Displays highlighting the collection were held every month

• Major events and celebrations included:
  o 8th Chili Cookoff
  o International Photo Awards Reception
  o 4th Annual Special Collections Event: Water Meets Land

LET US DARE
The facility’s Gate Count dropped slightly in FY16. This may be related to the opening of the new CCM building, which contains many nice student spaces, and/or the relocation of student services such as the Writing Lab and Math/Accounting Lab, which moved to Coolidge House in the Fall of 2015. Nevertheless, the importance students placed on “library as place” in recent surveys, plus the fact that people entered MIC over 151,000 times during the year, indicates that patrons continue to find value in the Library, including research help, computer access, printing, study rooms, course reserves, print and electronic resources, as well as special events.

To further enhance the facility and provide more varied space, the 2nd floor tower room was completely refurnished with a laptop work area and comfortable seating. The ground floor tower room, G08, was renovated as the new home for Special Collections.

**Events, Exhibits, Displays, including:**

- LGBTQ Month Read With Pride | June
- Get Caught Reading | June/July
- Happy Fourth of July | July
- Remembering Oliver Sacks | September
- We Remember September 11 | September
- Constitution Day | September
- National Hispanic Heritage Month | September-October
- Banned Books | September-October
- Happy Halloween | October
- Chili cookoff | October
- Staff Picks / vacation reading | November
- We Remember Dr. Martin Luther King Jr. | January
- Black history month | February
- Conservation | February
- Women’s History month | Women at Champlain | March
- Happy Birthday Thomas Jefferson | April
- International Photo Exhibit and Awards reception | April
- *Water Meets Land* annual Special Collections presentation | May
**E-books**

E-books are an essential part of the college’s holdings, with over 200,000 titles, and usage continues to grow every year. In FY16, over 568,000 e-book chapters or sections were downloaded by patrons from three key collections:

<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Books 24x7</td>
<td>27,961</td>
<td>37,734</td>
<td>103,632</td>
<td>144,169</td>
</tr>
<tr>
<td>LibCentral</td>
<td>129,587</td>
<td>121,343</td>
<td>121,825</td>
<td>167,696</td>
</tr>
<tr>
<td>Safari</td>
<td>58,618</td>
<td>88,733</td>
<td>129,014</td>
<td>256,175</td>
</tr>
</tbody>
</table>

**E-Journals**

E-journals are an essential part of the college’s holdings, with over 66,000 unique titles, and usage continues to grow every year. In FY16, over 87,000 full-text articles were successfully downloaded by patrons:
**Print books**

Miller Information Commons was intentionally designed to support primarily electronic resources instead of a physical collection, and printed books remain a small but important component of the college’s holdings, with over 49,000 volumes. In FY16, as in all recent years, books comprised the largest circulation type (compared to items such as laptops or media). Many students prefer to use books in physical format; not surprisingly, traditional undergraduates were the biggest users of books:

![Graph showing circulation and books from 2003-2016]

<table>
<thead>
<tr>
<th>Year</th>
<th>Total Circulation</th>
<th>Total Books</th>
<th>UG Books</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003-2004</td>
<td>6,609</td>
<td>3,248</td>
<td>3,439</td>
</tr>
<tr>
<td>2004-2005</td>
<td>5,224</td>
<td>2,446</td>
<td>3,456</td>
</tr>
<tr>
<td>2005-2006</td>
<td>7,467</td>
<td>4,864</td>
<td>3,726</td>
</tr>
<tr>
<td>2006-2007</td>
<td>7,251</td>
<td>4,884</td>
<td>3,726</td>
</tr>
<tr>
<td>2007-2008</td>
<td>8,422</td>
<td>5,186</td>
<td>4,993</td>
</tr>
<tr>
<td>2008-2009</td>
<td>9,429</td>
<td>6,747</td>
<td>6,046</td>
</tr>
<tr>
<td>2009-2010</td>
<td>9,529</td>
<td>7,760</td>
<td>7,760</td>
</tr>
<tr>
<td>2010-2011</td>
<td>8,975</td>
<td>7,354</td>
<td>7,354</td>
</tr>
<tr>
<td>2011-2012</td>
<td>8,358</td>
<td>7,297</td>
<td>7,297</td>
</tr>
<tr>
<td>2012-2013</td>
<td>8,358</td>
<td>7,297</td>
<td>7,297</td>
</tr>
<tr>
<td>2013-2014</td>
<td>8,358</td>
<td>7,297</td>
<td>7,297</td>
</tr>
<tr>
<td>2014-2015</td>
<td>8,358</td>
<td>7,297</td>
<td>7,297</td>
</tr>
<tr>
<td>2015-2016</td>
<td>8,358</td>
<td>7,297</td>
<td>7,297</td>
</tr>
</tbody>
</table>

About half the books that circulate are in the library’s main collection, and another 25% or so are on course reserve. Children’s books remain popular. Books on public display whether new books, popular reading (leased) books, or books on temporary display, account for an increasing percentage of books checked out:

![Bar chart showing percentage of books checked out by category from 2011-2012 to 2015-2016]
**Interlibrary loan**

Interlibrary loan (ILL) provides Champlain students, faculty, and staff with an easy way to borrow materials that are not locally available, and makes Champlain’s collection available to others. This year, requests by Champlain patrons to borrow information from other libraries slightly exceeded requests for loans. ILL use by Champlain patrons (the red line below) has varied over time, but the overall trend has been an increase. In fact, borrowing has increased by 80% over the past ten-year period:

![Graph showing ILL Requests from 2004-2016]

**Requests to lend**
149 188 209 275 259 268 245 282 282 273 205 144

**Requests to borrow**
94 90 99 144 155 383 369 241 166 201 188 163

**Total ILL Requests**
243 278 308 419 441 651 614 523 448 474 393 307

**Streaming media**

Champlain licenses streaming video content from several vendors, including Kanopy, Films On Demand, Books 24x7, and Prendismo. Overall, about 72,000 video segments are available.

In the two collections for which we have usage data, Kanopy and Films on Demand, over 2,000 videos were viewed this year.

**Holdings**

<table>
<thead>
<tr>
<th>Category</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Print books</td>
<td>49,324</td>
</tr>
<tr>
<td>E-books</td>
<td>208,755</td>
</tr>
<tr>
<td>E-Journals</td>
<td>66,446</td>
</tr>
<tr>
<td>AV</td>
<td>963</td>
</tr>
</tbody>
</table>
Librarians are available at the main desk to answer questions in person or by chat or phone during many open hours of the library. As in many academic libraries, the number of questions answered has varied over the years:

![Graph showing the number of questions answered from 2005-2016]

The types of questions being answered has varied as well. As the chart below shows, questions specifically related to library resources, especially in-depth questions, have declined over the past five years. In the past year, only about half of the questions had to do with basic or in-depth use of library resources, with technology and general questions comprising the other half.

![Bar chart showing the percentage of questions by type from 2010-2016]

The 2015-2016 academic year marked the busiest year yet for instruction at the library. Librarians continue to deliver information literacy instruction to our traditional undergraduate students through our Core course-integrated offerings.

This year, librarians collaborated with faculty in the Education and Human Studies Division to design and deliver course-embedded instruction in their Signature Course offerings. This accounts for the increase in the number of sessions taught this year. A full break-down of the EHS signature courses will be detailed in forthcoming annual reports.

Typically, course-embedded instruction in the Core Division makes up about 90% of our teaching. This year, this breakdown changed as a result of the new EHS Signature program.
The Special Collections at Champlain College contain the College Archives, the Llewellyn Collection of Vermont History, and the Local History Collection. The Special Collections are managed by Erica Donnis, the College’s part-time Special Collections Director.

Collaboration and Outreach

Academic Collaborations

This fiscal year, we continued to strengthen partnerships with faculty at Champlain College as well as other Vermont educational institutions. Dr. Rowshan Nemazee’s summer CORE Bridge class, offered to incoming transfer students at Champlain, visited Special Collections for the third year to discuss historic portrayals of Burlington in publications and ephemera in our collections. Johnson State College professor Dr. Karen Madden brought her undergraduate class in Vermont women’s history for the second year to examine women’s roles in the local community as consumers, property owners, employees, businesswomen, and social activists.

Community Promotions

In May 2016, our fourth annual event attracted approximately 130 people – double the number of previous years. Held in partnership with the College’s Office of Advancement, Water Meets Land featured a temporary exhibition and a formal program of two speakers: Vermont historian Dr. Vincent E. Feeney, who presented “The Early Days of the Burlington Inland Port,” and architectural historian Britta Fenniman Tonn, who presented “The Burlington Breakwater: Past and Present.”

Also in May 2016, at the request of the College’s External Relations and Communications team, Erica Donnis published “Champlain College: A History of Innovation” in the Burlington Free Press (http://www.burlingtonfreepress.com/story/news/2016/05/13/champlain-college-history-innovation/84286766/). This piece was later reposted on the College’s website (http://www.champlain.edu/about-champlain/quick-facts-and-history/history) and reprinted by the College for promotional and fundraising purposes.

Exhibitions

Materials from Special Collections were featured in multiple exhibitions on campus during the year. A series of rotating exhibitions drawn from the Llewellyn Collection of Vermont History and Local History Collection were displayed in Roger H. Perry Hall: Burlington Pottery (August 2015-July 2016) showcased some of the stoneware in our collections. The Maltex Company in Burlington, 1900-1969 (September 2015-February 2016), profiled the company that produced the eponymous breakfast cereal through advertising ephemera in our collections. Style and Sentiment: Victorian Advertising Cards (February 2016-August 2016) highlighted advertising cards produced by and for Vermont businesses in the nineteenth and early twentieth centuries. Vintage Guidebooks: Selections from the Llewellyn Collection of Vermont History (November 2015-October 2016) featured guidebooks produced between 1890 and 1940. Frederick H. Tims (September 2015-November 2016) displayed reproductions of “real photo” postcards by a Burlington photographer. Both Style and Sentiment and Frederick H. Tims were distilled into

Several temporary exhibitions on College history were displayed at Miller Information Commons. *The History of Pearl Hall* (November 2015-May 2016) detailed the history of one of the residence halls on campus. *Leading Women* (March-April 2016), produced in conjunction with the College’s Women’s Empowerment Symposium, paid tribute to seven women who played essential roles in the development and administration of Champlain. And *Commencement Celebrations* (April-July 2016) presented reproduction images of Commencement from the Archives.

Additionally a permanent exhibition about Grace Coolidge and the Goodhue Coolidge House was developed for the Coolidge House in the summer of 2015 at the request of the Academic Advising team and the Provost’s Office. This exhibition presents materials from the College Archives as well as the Library of Congress and Calvin Coolidge Presidential Library & Museum.

**Blog Posts**
Numerous blog posts were created in FY16 to highlight Special Collections items and publicize current exhibitions:

- **Welcome Back, Students!** August 2015: [http://libraryblog.champlain.edu/welcome-back-students/](http://libraryblog.champlain.edu/welcome-back-students/)
- **Style and Sentiment: Victorian Advertising Cards,** February 2016: [http://libraryblog.champlain.edu/style-and-sentiment-victorian-advertising-cards/](http://libraryblog.champlain.edu/style-and-sentiment-victorian-advertising-cards/)
- **Celebrating Commencement: Images from the College Archives,** April 2016: [http://libraryblog.champlain.edu/666-2/](http://libraryblog.champlain.edu/666-2/)

**Collections Management**

**Cataloguing and Digitizing**
Approximately 400 items, predominantly materials in the Llewellyn Collection of Vermont History, were cataloged and digitized in FY2016, bringing the total number of cataloged items to 1,500. New acquisitions and items under consideration for exhibitions and events received priority for cataloguing. The new catalog records were added to the collection’s online catalog at specialcollections.champlain.edu/digital-collections/. Special Collections
Assistant Adrian Taul, Class of 2018, provided essential support for cataloguing and digitizing.

**Manuscript Arrangement**
The arrangement and description of existing materials in the College Archives continued in FY16, with the eventual goal of the elimination of the processing backlog and the publication of a complete finding aid. The Accreditation Series, Faculty and Staff Series, and Commencement Subseries were completed, and our collections software, CollectiveAccess, was reconfigured to accommodate the growing finding aid in DACS (Describing Archives Content Standard) format. The latest version of the finding aid is available at [http://www.champlain.edu/academics/library/special-collections/archives](http://www.champlain.edu/academics/library/special-collections/archives).

**Collections Assessments**
In June 2015, contract conservator Mary Jo Davis conducted a preservation survey for Special Collections, assessing staffing, plans and policies, facilities, storage, security, climate control and environment, exhibitions, and emergency planning. Her report will inform a preservation plan, which is currently being drafted.

**Acquisitions**
Between July 2015 and June 2016, numerous items were added to Special Collections, including a tapestry depicting the Burlington waterfront designed by Ruth Scheuer in 1986, from the estate of David Scheuer, and 4 additional linear feet of materials for the Llewellyn Collection of Vermont History from Lance Llewellyn. We received a large group of t-shirts and sweatshirts from Student Life’s extensive collection of garments and a group of wooden spyglasses, plaques, and other commemorative items from the President’s Office. We acquired publications, postcards, advertising cards, and other items supporting teaching projects, exhibitions, and events for the Local History Collection. Additionally, new publications related to the College were added to the Archives as they were produced.

**Facilities**
In the summer of 2015, we received use of MIC G08 as a storage and reading room. This new space provides a dedicated working space for the Special Collections Director and her student employee, as well as a dedicated area to host researchers and classes. Lighting and climate upgrades completed in the summer of 2015 improved environmental conditions in the room for collections, and the increased storage capacity allowed existing collections storage areas to be reconfigured to accommodate more items and house them according to professional best practices.

**Reference**
In FY2014-2015, 80 staff hours were spent responding to 55 requests for information. Most of these requests were internal in nature and originated from the Offices of the President, Provost, and Advancement, Marketing and Admissions Departments, and Staff Council. The results of these queries were showcased in a series of social media posts by Admissions staff and the commemoration of the 25th anniversary of Staff Council, among other projects. Special Collections images were exhibited in the Louisa Howard Chapel in Burlington’s Lakeview Cemetery, published in the *Burlington Free Press*, and provided for a forthcoming History Press publication by local historian Gary Shattuck.

• Sean Leahy and Alan Carbery. "From traditional to critical: embracing critical pedagogy in instructional design," LILAC (Librarians Information Literacy Annual Conference), Dublin, Ireland, March 21st-23rd 2016.


• Ellen Zeman and Alan Carbery. "There & Back Again: a tale of building the e-portfolio-based, big, full-blown college-wide system, & deciding we’re done with it. For now." AAEEBL (Association for Authentic, Experiential and Evidence-Based Learning) Annual Conference, Boston, MA. July 2015.