REPORT OF ACADEMIC HONESTY VIOLATION

Student Name ___________________________________________ Student ID Number ____________
Instructor Name _________________________________________ Course Name ______________________

Champlain College’s Academic Honesty Policy states, in part:

In addition to skills and knowledge, Champlain College aims to teach students appropriate Ethical and Professional Standards of Conduct. The Academic Honesty Policy exists to inform students and Faculty of their obligations in upholding the highest standards of professional and ethical integrity. All student work is subject to the Academic Honesty Policy . . . Any attempt to deceive a faculty member or to help another student to do so will be considered a violation of this standard.

Online submission of, or placing one’s name on an exam, assignment, or any course document is a statement of academic honor that the student has not received or given inappropriate assistance in completing it and that the student has complied with the Academic Honesty Policy in that work.

An instructor may impose a sanction on the student that varies depending upon the instructor’s evaluation of the nature and gravity of the offense. A student may appeal these decisions according to the Academic Grievance Procedure. (See the relevant section in the Student Handbook.) Multiple violations of this policy will result in a referral to the Conduct Review Board for possible additional sanctions.

The following violation of this policy occurred on ____________ (date). Faculty description of the violation and other relevant information: ____________________________________________________________
__________________________________________________________________________

Please attach documentation of the violation, assignment instructions (if relevant) and any pertinent communication with the student.

In accordance with policy, this incident will be documented with the Provost’s office and I am taking the following action:

☐ You will receive no penalty for this instance of violation of the academic honesty policy. (This option does not apply to Graduate students)
☐ You will redo the assignment.
☐ You will complete an additional assignment defined by the instructor.
☐ You will receive a grade of zero on the assignment.
☐ You will receive a final grade of “F” for the course.
☐ Other (Undergraduate students only): ________________________________

Instructor Signature ____________________________ Date __________________

Your signature below indicates that you are aware of the action being taken and have discussed the policy and reviewed this form with the instructor.

Student Signature ____________________________ Date __________________

Student Comment (attach additional page if needed)
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Copy to: Student, Faculty member, Academic Affairs, Dean
Revised July 2013