

REPORT OF ACADEMIC HONESTY VIOLATION

Student Name _____ Student ID Number _____
Instructor Name _____ Course Name _____

Champlain College's Academic Honesty Policy states, in part:

In addition to skills and knowledge, Champlain College aims to teach students appropriate Ethical and Professional Standards of Conduct. The Academic Honesty Policy exists to inform students and Faculty of their obligations in upholding the highest standards of professional and ethical integrity. All student work is subject to the Academic Honesty Policy . . . Any attempt to deceive a faculty member or to help another student to do so will be considered a violation of this standard.

Online submission of, or placing one's name on an exam, assignment, or any course document is a statement of academic honor that the student has not received or given inappropriate assistance in completing it and that the student has complied with the Academic Honesty Policy in that work.

An instructor may impose a sanction on the student that varies depending upon the instructor's evaluation of the nature and gravity of the offense. A student may appeal these decisions according to the Academic Grievance Procedure. (See the relevant section in the Student Handbook.) Multiple violations of this policy will result in a referral to the Conduct Review Board for possible additional sanctions.

The following violation of this policy occurred on _____ (date). **Faculty description of the violation and other relevant information:** _____

Please attach documentation of the violation, assignment instructions (if relevant) and any pertinent communication with the student.

In accordance with policy, this incident will be documented with the Provost's office and I am taking the following action:

- You will receive no penalty for this instance of violation of the academic honesty policy. (This option does not apply to Graduate students)
- You will redo the assignment.
- You will complete an additional assignment defined by the instructor.
- You will receive a grade of zero on the assignment.
- You will receive a final grade of "F" for the course.
- Other (Undergraduate students only): _____

Instructor Signature _____ Date _____

Your signature below indicates that you are aware of the action being taken and have discussed the policy and reviewed this form with the instructor.

Student Signature _____ Date _____

Student Comment (attach additional page if needed)

