



CHAMPLAIN COLLEGE

International Student Services

J-1 Student Transfer-Out Request

Part I: To be completed by the J-1 Student:

I, _____,
Print Name: Last, First, Middle *SEVIS ID Number*

wish to inform Champlain College, that I would like to transfer to _____
(Name of the college or university)

starting for the _____
(Print semester/term/year)

and request that my SEVIS record be released to that school on *(date)*_____.

My current J-1 Category is _____ (Student,
Professor/Research Scholar, Specialist, etc).

I attach a copy of my acceptance letter from my new school and I have proof from my home institution that this transfer has been approved.

I understand that:

1. On my effective date, the new school is responsible for my SEVIS record and that Champlain College cannot access my SEVIS record after my effective date.
2. If my plans change, it is my responsibility to contact Champlain College (before the effective date) or the new school (after the effective date).
3. I confirm that the purpose of the transfer is to complete the original objective for which I was initially given J-1 exchange visitor status.
4. I understand that this transfer must be within the same participant category (i.e. student to student/, research/scholar to research/scholar, etc).
5. I understand that I will need to obtain an updated DS-2019 from my new institution and also report to my new institution to complete the transfer process.

Signature

Date

Return completed form to:
Office of International Student Services
international@champlain.edu